



State of Utah

## DEPARTMENT OF TRANSPORTATION

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July 19, 2006

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### SUBJECT: 2006 UDOT Engineering Conference

Preparations are being made for the 21<sup>st</sup> Annual UDOT Engineering Conference to be held on **November 13, 14, and 15, 2006** at the South Towne Exposition Center, 9575 South State Street, Sandy, UT. Attendance is expected to be around 900 and will include UDOT engineers and technicians as well as our partners from local governments and the private sector.

We are excited to invite you to be a booth participant. The booth fees help fund the conference. Due to a policy change, UDOT will no longer ask for or accept sponsorships or donations. Promotional items can be given away at your booth and you can also have drawings for larger prizes, as often as you like, not to exceed \$50. GES Exposition Services will provide a 10' X 10' draped booth with an 8-foot table, a garbage can, two chairs and a 7" x 44" sign with your company name. They will also send you an exhibitor's packet with additional booth information for equipment you may require. Please be aware that you can only set-up or take down your booths at the specified times unless special arrangement are made in advance. The hallways cannot be blocked at any time during the conference and the back doors cannot be opened without a security guard present.

Upon receipt of payment, in the form of a check, money order, or cash (we do not accept credit cards) you have the opportunity to have your Company name placed on the Conference Web page with a link to your Company's home page. If you are interested, please furnish your E-mail and Internet Web Page addresses on the registration form. All exhibitors information received on time, will be listed on our web page, in the program, and on a large board in the hall outside the exhibitor area.

We will be offering the Vendor breakout sessions again this year. They will be held the first day during registration. We can accommodate up to 15 sessions (5 at 8:20 a.m., 5 at 9:20 a.m. and 5 at 10:20 a.m.). Please call me if you are interested in presenting a breakout session. These will be scheduled on a first come basis. The breakout sessions will be posted on the web site and there will be a sign by the registration desk with the location. Providing additional information about your breakout sessions is your responsibility.

**PLEASE READ THIS VERY CAREFULLY.  
IT IS IMPERATIVE THAT YOU UNDERSTAND THE NEXT SECTION,**

**Completion of the attached booth registration form only registers you for a booth space. IT DOES NOT constitute conference registration. Everyone must register on line.** Even if you do not plan to attend any sessions, you need to register for the conference so we can have an accurate attendance count for the caterers and so a packet and nametag can be prepared for you. Information regarding registration can be found at the conference web site [www.udot.utah.gov](http://www.udot.utah.gov), [Upcoming Events, Engineering Conference](#). You can also sign up for e-mail notification service at the same location. Updates and registration information will be sent via e-mail to those on the subscription list. For further information, contact Barry Axelrod at 801-964-4570.

**Exhibitor single booth – \$650.00** - This amount includes fees for two people to tend the booth and attend the conference, including all meals and breaks. These people **must register** on line.

**Exhibitor double booth – \$1,300.00** - This amount includes fees for four people to tend the booths and attend the conference, including all meals and breaks. These people **must register** on line.

**Non-UDOT Attendee - \$200.00** – Additional vendor attendees will need to register as non-UDOT attendees and pay the attendance fee. This fee includes all meals, breaks, and sessions. These people **must register** on line.

For those requiring hotel accommodations, reservations can be made by calling any of the hotels listed below. Indicate that you are with the UDOT Engineering Conference.

Hampton Inn	10690 South Holiday Park Drive	801-571-0800
Courtyard by Marriott	10701 South Holiday Park Drive	801-571-3600
Residence Inn by Marriott	270 West 10000 South	801-561-5005

We look forward to your participation this year. Please feel free to contact me if you have any questions.

Sincerely,



Kathy VanSickle  
Sponsor/Exhibitor Coordinator  
Phone 801-965-4116  
Fax 801-965-4769  
[kvansickle@utah.gov](mailto:kvansickle@utah.gov)

Enclosures